

## Minutes of the Orewa Bridge Club Committee Meeting held on Monday 21 July

### PRESENT

Caroline Goodall, Janice Gillam, Cath Boughtwood, Mary McQuoid, Amanda Richards, Paul Duffy, Peter Furness, Judith Hollyer, Bronwyn Walker and Paul Baldwin by invitation

### APOLOGIES

### MINUTES OF LAST MEETING

Proposed Paul Duffy, seconded Cath Boughtwood that the minutes are a true and accurate record. Passed.

### MATTERS ARISING

Heartsaver: the heart machine has been checked and the only requirement is new pads, which will be sent to the club.

Mary Mennie: still no firm date but is to be held in Oct/Nov.

Eftpos Card: Amanda looked into getting 2 signatories on the one card but cannot be done. It was decided to get an additional card holder, on the existing card, for Cath to use. Passed unanimously.

### FINANCIAL REPORT

Amanda tabled a profit and loss account. Accounts are still a work in progress. Balance date is 31 July.

### CORRESPONDENCE

Econowaste: At present the bin is to be kept.

Discussion paper on master points ranks and grades: This will be put on the notice board and all club members advised. If they wish to comment on same then their comments are to be forwarded directly to NZB by themselves.

Tournament scheduling: Judith has scheduled our November tournament

National sports club survey: The bridge club is not yet classified as a sports club. We are awaiting the survey.

Regional Hui: Cath will be attending on the club's behalf.

### MEMBERSHIP

One returning member. All members are in the system.

New format membership application form was presented by Cath. To be emailed to committee members for input/approval.

### BRIDGE NZ - GOING LIVE

Paul presented his overview document of going live which he has updated. There are approximately 5 tasks still to be completed which the committee are aware of. Paul was thanked for all his hard work and efficiency in getting Bridge NZ ready for launching.

### STRATEGIC PLANNING

The 'Toolkit' forwarded to all clubs by NZB has proved very useful for the sub-committee. Janice to forward to committee members the work which has been done so far, for feedback and approval.

### LEARNING AND DEVELOPMENT

Paul is creating an index. He checked with Jenny Robinson re attendance numbers for teaching lessons - 13 attendees on a Thursday morning and 12 people have shown interest in the August daytime beginners lessons. This is just the start of Paul's index!

Judith wants lessons for junior/intermediates to be considered which the sub-committee will do.

## CONSTITUTION

With the solicitor.

## BUILDING AND GROUNDS MAINTENANCE

Peter has put a new lock on the office door.

The path to the clubhouse has sunk and water is pooling. Amanda to speak to Richard Biggs as he did the repair earlier.

Pooling areas by front door are being attended to.

## TABLETS

The current tablets are out of date and cannot be updated. Mary proposed we buy 25 new tablets immediately. With 5 old ones that can be updated that makes 30. She also suggested we have a dedicated 'tablet account' of \$5000 and every 2/3 years 5 can be updated so there is no large cost when tablets need upgrading. The committee agreed unanimously to do this. Cath to be reimbursed for the one she has already purchased and Amanda will purchase the new ones. Mary is looking into the printer situation.

## SPONSORSHIP

Bronwyn to email Nicola from Somerset re Sunday's afternoon tea.

## GENERAL BUSINESS

- Spark: Mary would like Spark to look at the club's infrastructure and then get costings
- Job Sharing: Mary feels that Cath and Amanda need a second person to help them. This will be done after the AGM when new committee members are elected.
- Watercooler: Amanda suggested the club look at hiring a water cooler at a cost of \$40 per month. Mary to talk to Harrison's Carpets re sponsorship of the cooler. Amanda is investigating the matter further, checking on servicing etc.
- Ladies Toilets: It was decided that handrails be put in each cubicle. Amanda to get prices.
- Asset Register: Cath has started on this project, starting with computer and related equipment.
- Teams: The committee was in favour of having the Teams event being held in late September be made up of a mix of abilities i.e. intermediate, junior and open players in a team. Judith proposed, Cath seconded this and it was passed by a majority
- Orewa Bridge Club Manual: Paul has sent a draft to all committee members for comment. All comments to be relayed back to Paul.

There being no further business the meeting closed at 6.30pm

Caroline Goodall,  
President